

**Alberta Lamb Producers  
Board Conference Call Minutes: 14 May 2024**

Attending: Jordan Allen, Darlene Hawco, Martin Winchell, Richard Boscher, Adam French

Regrets: Jessica Chitwood, Alison Neale

Staff: Jolene Airth

ALP Board Meeting started at 7:03 pm.

**1. Agenda**

**Motion to approve agenda as presented. Seconded.**

**2. Motion to approve the meeting minutes from April 23, 2024, as presented. Seconded.**

**3. New Finance chair –Adam French was nominated and accepted nomination as Finance Chair. No other nominations. Motion: Adam French to take on Finance Chair role. Seconded.**

**4. Office & Financial Update**

a. Budget vs Actual

b. Tag Stats

Action: **Reviewed budget and tag stats from February & March**

c. Executive Director Chair introduced new Executive Director.

**Motion: Change roll of Jolene Airth who is ALP's new Executive Director to be the online user with ATB, having full access and ability to sign alone. Jolene Airth to apply for ATB credit card and cancel credit card in Ashely Scott's name. Seconded.**

**Motion: Remove Judith Buck, Ashley Scott and Brittany Albers from ATB signing authority. Seconded.**

**Motion: Add signing authority to Jordan Allen, ALP Chair and Adam French ALP Finance Chair, with need for two director signatures in place of executive director. Seconded.**

**Motion: Change administrator of payroll account to reflect the new executive director, Jolene Airth, and new Finance Chair Adam French and remove previous executive director, Ashley Scott. Seconded.**

**5. AGM room booking/format for executive elections meeting**

**Action: Staff to confirm room bookings for AGM and connect with Alison to coordinate.**

**6. Stampede Sheep Committee Update -ALP representation at Sheep showcase? Invitation to volunteer was extended by the CS Sheep Showcase committee.**

**Action: Staff will connect with CS Sheep committee and email directors with firm details. Directors to let staff know if they would like to volunteer.**

**7. OSF AGM invitation discussion -**

**Action: tabled to F2F meeting in May.**

**8. Sheep Benchmarking - email from Alison**

**Action: Tabled to F2F meeting in May.**

**9. F2F Meeting - a. Suggestions for content**

**b. confirmation of attendance**

**Action: Staff to confirm hotel bookings and attendance. Staff to add following content to F2F agenda: Benchmarking, OSF AGM, AGM speakers, Interprovincial connections, increase revenue as an organization, Policy Handbook review.**

**10. Producer Feedback**

*\*Directors write notes/comments in the database every time they speak to a producer.*

**Action: Chair to follow up with private business inquiry regarding sheep grazing opportunities.**

**11. In camera**

The in-camera meeting was called to order 8:06pm and adjourned at 8:07pm.

**Motion to adjourn meeting at 8:07pm.**

