

# Alberta Lamb Producers Director-in-Training Program

## Purpose

Alberta Lamb Producers (ALP) Director-in-Training Program was developed to engage membership and stimulate Board succession planning. A Board appointed eligible producer may participate in ALP Board meetings as a non-voting director to gain exposure to how the ALP Board operates and to become familiar with a number of topics that are critical to the current and future industry.

## Director's Obligations

Each Director must act honestly and in good faith with a view to the best interests of ALP.

Directors receive confidential information, data and knowledge that is necessary for the Director to perform his or her responsibilities. A Director shall hold in strict confidence all information, relative to the activities, plans and affairs of the Board.

Directors owe their fiduciary duty to ALP and the best interests of ALP must not be confused with the interests of any individual Board member or producer.

## Roles and Responsibilities

- Adhere to the obligations as state above;
- Familiarity with the regulations, policies and administrative procedures of the Board as outlined in the ALP Board Handbook;
- Undergo ALP Director orientation training or governance training, if scheduled;
- Adhere to and act within all Board policies within the ALP Board Handbook;
- Whenever possible, participate in all scheduled Board of Directors meetings;
- Complete and sign the ALP Code of Conduct and Confidentiality form;
- Be open minded, evaluate all information, ask questions and participate in Board discussions;
- Commitment to a one-year term;
- Express an interest in standing for election in the future.

## Appointment Process

The ALP Board of Directors may appoint a Director-in-Training, when they deem it necessary. A Director-in-Training must be an eligible producer as defined by Alberta Lamb Producers Plan Regulations.

Producers who are interested in the program should apply by submitting a letter of interest to the ALP office explaining why they might like to be an ALP Board Director. The Board of Directors will consider the application and carry a motion to appoint the producer as a Director-in-Training.

**Frequency of Meetings**

The Director-in-Training will be encouraged to attend all scheduled in-person and teleconference meetings of the Board of Directors. The Director-in-Training will be mentored by an existing Director on the Board between meetings.

**Expenses**

The Director-in-Training will be reimbursed meal, hotel accommodation and travel expenses, as per the ALP Board Handbook.

**Director in Training Nominee Profile**

Please provide details about yourself and why you are interested in serving on the ALP Board. This information will be shared with the current ALP Board of Directors for review and approval.

Lined area for providing details about yourself and why you are interested in serving on the ALP Board.

