

**Alberta Lamb Producers
Board Conference Call Meeting Minutes:
November 12, 2024**

Guest:

Shannon Troke with King and Co. attended the meeting to discuss the 2023-2024 financial statements and internal restrictions.

Attending: Jordan Allen, Richard Boscher, Alison Neale, Olivia Blum, Adam French, Darlene Hawco.

Staff: Jolene Airth, ED

Regrets: Martin Winchell, Olivia Blum

The chair called the meeting to order at 7:03 pm.

1. Adam made a motion to approve the agenda as presented, seconded by Alison.
2. Approval of Minutes – October 23, 2024, Meeting Minutes Motion from Darlene and seconded by Adam.
3. Office & Financial Update
 - a. Discuss internal restrictions- **Adam made a motion to place an internal restriction on \$40,000.00 excess over revenue from this past fiscal year under website, \$5000.00 in marketing, \$7083.00 in research and \$5000 in advocacy. Seconded by Darlene. All in favor, motion carried.**
 - b. Shannon shared the details of the audit that King and Co prepared. Shannon will send out an audit finding letter with suggestions to strengthen internal controls.
Adam made a motion to approve the 2023-24 financial statements as amended to include the internal restrictions mentioned above in (3a) and present at the AGM. Seconded by Richard. All in favor, motion carried.

Shannon Troke left the meeting.

4. ALP was invited to be an exhibitor at the Mountain View County Aggie days event on May 23 & 24, 2025. Jordan will attend.
Action item: ED to respond that ALP will attend the Mountainview Aggie Days event.
5. Leduc county webinars – **Action: ED to clarify exactly what topics they are wanting presented and reiterate that ALP must follow policy, so it may be best to have a professional present.**
6. Alberta Goat Association AGM & conference review- Marty **tabled to next meeting**
7. Agrivoltaics Canada Membership opportunity. **Alison motions that ALP joins as an association for \$250.00, seconded by Adam.** ED has a meeting with AVC on December 5th.

8. CFIA/OSF/CSF/ALP meeting review. The executive has drafted a letter to respond to the CSF RA application which the board reviewed and discussed. **Adam made a motion to send the letter to CFIA and copy to CSF and OSF, seconded by Alison. All in favor. Motion carried.**

9. AGM & Conference
 - a. Budget was reviewed
 - b. Draft agenda was reviewed
 - c. Draft meeting pkg & PPT included for review –**Action: Board to review and send edits by end of the following day.**
 - d. Registration update – **Action: Jordan to invite all provinces, and the AGA to attend virtually, with registration via email required by Nov 18.**
 - e. Friday 22/Sat 23 set up was discussed
 - f. Networking event
 - i. 7pm-9pm in the Thompson Suite
 - ii. Alison/Olivia update

10. Producer Feedback – none, other than producers are excited to attend the AGM & conference.
**Directors write notes/comments in the database every time they speak to a producer.*

Industry Events:

ASBA AGM November 16, Lacombe
ALP AGM & Conference November 23, Olds
CSF AGM – January possibly virtual
SSDB AGM January 10-11, 2025

11. In camera at 8:41pm and out of camera at 8:43pm

12. Motion to Adjourn was made by Adam at 8:43pm.