

**Alberta Lamb Producers
Board Meeting Minutes: 20 November 2022**

Attending: Emilie Wilson, Jolene Airth, Judy Buck, Richard Boscher, Nicole Schieck, Rick Cromarty, Jordan Allen and Raelene Schulmeister

Regrets: None

In-camera started at 8:02am and ended at 8:04am.

Meeting started at 8:04 am.

1. Agenda

Motion to approve agenda as presented. Seconded.

2. Motion to approve the meeting minutes from November 10, 2022 as presented. Seconded.

3. Vote: ALP Executive

For each officer position, a verbal nomination was made and accepted by the nominee. In each case, after calling for additional nominations three times and no other nominations being made, the board determined the individual below were elected by acclamation.

Chair: Emilie Wilson
Vice-Chair: Jordan Allen
Finance Chair: Judy Buck
Finance Vice-Chair: Jolene Airth

Motion: Chair to vote in the event of not meeting quorum. Seconded.

4. ALP Board Scheduling for 2022-2023

- Monthly Conference Call Schedule
 - Every 2nd and 4th Thursday of the month at 7:30pm
Action: Staff to send out calendar invites to the board.

 - Action: Staff to cancel December 22nd board meeting.**

- Quarterly F2F Meetings
 - Action: Staff to book Feb 5 and 6, 2023 for winter meeting.**

 - Action: Staff to book May 5-7, 2023 for spring F2F meeting.**

 - Action: Staff to book October 15-16, 2023 for F2F meeting,**

- Committees and other commitments

- NSN: Emilie Wilson, Jordan Allen and Richard Boscher.

Action: Staff to send NSN members the calendar invite for November 29 NSN meeting.

Action: Staff to let the NSN board know of the new ALP members joining the NSN after the 2022 AGM.

- RDAR: Executive Director will remain as representative.
- Biosecurity Champions: Jolene Airth will be ALP's representative.

Action: Past ALP rep will meet with Jolene to debrief her on the position.

Action: To close the Succession Planning & Governance Committee.

- Wool Committee: Nicole Schieck, Jordan Allen, Richard Boscher and Raelene Schulmeister.
- AGM: Committee is already closed.
- Producer Consultation Committee: Raelene, Niki and Rick. 2023 Producer Town Hall will be Wednesday, July 5, 2023 from 7:00pm-9:00pm.
- Marketing Committee: Judy Buck, Rick Cromarty and Richard Boscher.
- TACLP Committee with Olds College: Emilie Wilson.
- *New* Large Producer Consultation Committee: Raelene, Rick, and Judy.

Action: Staff to add /remove members in each committee folder in TEAMS.

5. Finance

Motion: To remove Brittany Walker and Richard Boscher as an authorized signer on ALP's ATB bank account Seconded.

Motion: To remove Richard Boscher as an authorized administrator on ALP's account. Seconded.

Motion: To add Jolene Airth as an authorized signers on ALP's ATB Account, along with being granted an online account login. Seconded.

6. AGM

Action: Staff to present draft 2022 AGM minutes at the November 24, 2022 Board meeting.

Action: Staff to book November 17 (evening networking), November 18 (AGM & Conference), half day board meeting on November 19 for the 2023 AGM.

Action: Staff to email Director in Training ALP logos and survey monkey login to create the content to be sent to producers by November 25, 2022.

Action: Staff to circulate survey to producers on the location of the 2023 AGM by November 28 and it will have a deadline to complete it of December 5, 2022.

Action: Staff to include the survey results at the December 8 board meeting, so the location can be set for the 2023 AGM.

7. Industry Events Schedule 2022-23

Action: Chair will send listing to staff of which producers is attending which event.

Action: Staff will add to the winter N'ewesletter the articles on the producer engagement and marketing initiatives.

In camera

The in-camera meeting was called to order at 11:51am and adjourned at 12:01pm.

Motion to adjourn meeting at 12:01pm.