

**Alberta Lamb Producers
Board Meeting Minutes: 15 October 2023**

Attending: Jordan Allen, Judy Buck, Martin Winchell, Richard Boscher, Nicole Schieck, Jolene Airth and Darlene Hawco

Regrets: Emilie Wilson

In-camera started at 8:05 am and ended at 8:11 am.

Meeting started at 8:11 am.

1. Agenda

Motion to approve agenda as presented. Seconded.

2. Motion to approve the meeting minutes from September 28, 2023 as presented. Seconded.

3. Office & Financial Update

- a. Budget vs Actual 2022-23
- b. Budget vs Actual 2023-24
- c. Tag stats
Action: Tags did not arrive in time, staff to add to October 26 meeting agenda.
- d. 2022-23 Check Off Refund List
- e. Governance Training
Action: Staff to connect with Marketing Council to see if we can organize in-person governance training for 3 board members vs utilizing online training videos from past board sessions.

4. Committees

Producer Town Hall:

Action: The board would like to combine the Town Hall and Large Producer calls into one mid year review meeting for all producers, called a mid-year review meeting.

Wool Committee:

Action: The committee created SMART Goals, decided on website edits and created an infographic to be added to the website. Vice Chair to send email to ED on these changes.

Action: Staff to upload the new graphic and make the website amendments as directed.

Marketing Committee:

Action: Assigned Director will be creating infographics on Life of a Sheep, Shearing: Facts and Myths, Dairy Sheep and Breeds.

Action: Director to circulate infographics to board for approval prior to departure from board.

Large Producer Committee:

Action: Next meeting is October 26, 2023, with ALP Chair, chairing the meeting.

Action: Committee to send email reminder to large producers in hopes more register to attend.

National Committee:

The director who sits on the ACA committee for ALP, updated the board on Bills C 234 & S342 and the concerns around those bills if passed.

5. ALP Workshops (In-person and/or virtual)

Action: The board would like to offer these workshops (shearing and stock dogs) as a part of a bigger event that could be offered to producers.

6. Sheep & Goat Vegetation Management Accreditation Program Update

Action: The board reviewed each module and thought the information looked good but suggested the following changes should be made in the Cut Blocks and Urban Grazing Modules:

Urban Grazing Module

- Adding in the wording about calf shelters and bringing in bedding and feed to “if logistically possible”. These are unnecessary as the animals can find shelter in trees or behind fences in urban areas.

Cut Blocks Module

- The board would like to ask that a Glossary of Terms be added to this as some terms were unclear. These terms were:

SLASH - woody debris left during logging operations

Suckers – Seedlings

- Suggested it should be mentioned in the safety equipment section about bear spray and two-way radios
- Add a reference that a separate sick pen should be available on the cut blocks

7. ALP Check Off

Action: Add this to the October 26 board meeting agenda to review with ED.

8. Reconciliation Education

Action: Paid reconciliation training is not required at this time as the board and staff can utilize free training in this space from the Government of Alberta.

9. Producer Feedback

Action: The board reviewed the letter that was submitted and staff with the reply as directed by the board.

10. Director Development

Action: All Directors are to bring a list of skills/strengths to the November meeting for the

board to determine what board members can benefit from and if we can come up with some more opportunities for director development.

11. Director in Training

Action: Staff to offer the DIT position to the producer who inquired and submitted their application in Feb 2023 to see if they are still interested as an opening has just become available.

In camera

The in-camera meeting was called to order at 2:56 pm and adjourned at 2:57pm.

Motion to adjourn meeting at 2:57pm.

Alberta Lamb Producers Board Meeting Minutes: 16 October 2023

Attending: Emilie Wilson, Jordan Allen, Judy Buck, Martin Winchell, Richard Boscher and Nicole Schieck, Jolene Airth and Darlene Hawco

Regrets:

In-camera started at 8:11am and ended at 8:12am.

Meeting started at 8:12am.

12. Review DRAFT 2022-23 financial statement documents

Action:

Motion: To place an internal restriction on \$47,523.00 excess over revenue from this past fiscal year with \$5,000.00 for AV Equipment and \$42,523.00 for Industry Events. Seconded.

Motion: The ALP board of directors approves the 2022-23 financial statements amended to include the internal restriction mention above. Seconded.

Action: Staff to let the auditor know about the new internal restrictions and have the amended financials emailed for ALP to include in AGM meeting package.

13. AGM Planning

Action: Staff to update AGM PPT as directed by the board.

Action: Staff to extend the registration deadline to the latest possible date of November 10, 2023.

Action: Staff to amend the registration deadline in all materials and locations on the website.

Action: Staff to work with graphic designer to create a more eye-catching poster with conference speaker pictures and details to release ASAP. Board can review prior to sending out.

Action: Staff to reach out to Western Producer and Farmers Express to inquire of the cost of paid advertising opportunities for the AGM & Conference. Staff will share the information provided with the board for their approval.

14. ALP Strategic Plan Review

Action: Board would only like one full day session every Jan/Feb

15. Scrapie Update

Action: Staff to see if GoA or CFIA rep can come and speak at the AGM or provide information or meeting package/PPT slides, so more producers can be aware of the program and that the more we submit, we work towards a scrapie free certification for Canada which in turn can help when it comes to exporting.

Action: Staff to also inquire if there is a visual or infographic that we can use to advertise the program in NL and on our website.

Free Flow ALP Discussion

Action: ALP Chair to attend ASBA Symposium to connect with their Chair to discuss the possibility on a new partnership among our groups to host a new event.

In camera

The in-camera meeting was called to order at 11:51am and adjourned at 11:57am.

Motion to adjourn meeting at 11:57am.